



# Democratic Senatorial Campaign Committee

430 South Capitol Street, S.E., Washington, D.C. 20003 • (202) 224-2447

Internet: info@dscc.org

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FEDERAL ELECTION  
COMMISSION MAIL ROOM

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J. Robert Kerry, ME

Chairman

Program Chairs

Next Majority Trust

John Braun, LA

Women's Council

Barbara Mikulski, MD

Barbara Boxer, CA

Leadership Circle

Karl Conrad, ND

Labor Council

Russ Feingold, WI

DSCC Roundtable

David Pryor, AR

Carel Moseley-Braun, IL

Patty Murray, WA

October 22, 1996

Kenneth A. Davis Jr.  
Federal Election Commission  
Washington, DC 20003

Identification Number: C00042366

Reference: June and July Monthly Reports

Dear Mr. Davis:

In response to your letter dated October 16, 1996, I am setting forth the procedures to demonstrate "best efforts" used by the Democratic Senatorial Campaign Committee to obtain the full name, mailing address, occupation and name of employer for all individuals who contribute more than \$200 in a calendar year.

First, the Committee includes a request for the contributor information in the initial solicitation (Exhibit A).

Then, an attempt is made to obtain the necessary information by telephone before the contribution is reported to the Federal Election Commission.

Then, at the end of each month, a letter is sent to all persons who contributed that month and who have not provided the required information (Exhibit B).

A second letter is sent thirty days later to any contributor who has still not responded (Exhibit B).

Once the information is received from the contributor, it is submitted with the next FEC report filed by the Committee (Exhibit C).

Please call me at 202/224-2447 if you need any additional information.

Sincerely,

Paul Johnson, Treasurer